



PURCHASING GUIDELINES POLICY PO-15

The Directors of P T Contractors Ltd are aware of the impact our purchasing of materials will have on the environment. We are therefore committed to continually improving the integration of sustainability into our working procedures and business processes. Our aim is to play a proactive role in contributing to achieving sustainability where we have direct influence. We would therefore ask our clients, suppliers and manufacturers to be aware of our purchasing guidelines and to assist us by helping us work towards lessening our impacts.

Purchasing of materials has now become a process of considering the total environmental cost rather than just the consideration of achieving a lower financial cost.

ENVIRONMENTAL PURCHASING PRINCIPLES:-

Products will not be purchased as specified if practicable, sustainable alternatives or working methods can be suggested. Our purchasers will use current information on websites such as www.greenspec.co.uk to provide clear and concise product information on suggested alternatives. Any substitutions will only be made after discussion and with the client's full approval.

The use of the least environmentally damaging products will be promoted wherever possible, i.e. from sustainable sources. Products capable of being re-used or recycled will be preferred to disposable products and those wholly or partly made from recycled products will be favoured provided they meet the standard required.

Product suitability and performance will recognise value for money objectives throughout the product life cycle.

Suppliers/manufacturers will be subject to an approval process where appropriate to verify compliance with environmental purchasing principles and will be encouraged to work towards a recognised Environmental Management standard.

Our purchasers will seek to encourage the development and marketing of environmentally friendly products and material through their buying preferences. They will also seek to encourage manufacturers and suppliers to eliminate or reduce all unnecessary printing and packaging.

Where packaging is used as containment, protection or handling for delivery, the supplier must, under the EC directive 94/62EC, re-utilise, recover or recycle. The EC Directive is enacted by the 'Producer Responsibility Obligation (Packaging Waste) Regulations 2007 (as amended) and 2016 amendments cover recycling and recovery.

HEAD OFFICE/SITE PURCHASING GUIDELINES:-

Aggregates

Unless particularly specified by the client (with good reason), alternatives such as crushed concrete or eco-blend will always be used as substitutes for primary aggregates. Generally, these alternatives are also cheaper.



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Batteries

The Company recommends the use of either re-chargeable or alkaline manganese batteries, as these do not contain any heavy metals.

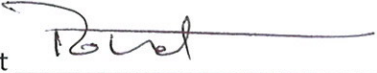
Cleaning Materials

Detergents, polishes and disinfectants are required by law to be at least 80% biodegradable – try using 'eco' friendly products wherever possible. Avoid using bleach, do not use aerosols – opt for hand operated pump action dispensers.

Timber

When purchasing timber, products will be sourced, wherever possible, from a sustainably managed plantation, look for an award scheme such as The Forest Stewardship Council (FSC).



P Trant 
Managing Director

Date: 04/01/2021

D. Block 
Purchasing Manager

Date: 04/01/2021